



Moseley Associates, Ltd

Real Estate Sales & Rentals • Property Management

Request for Re-Sale Certificate

Association Name: _____

Seller:

Owners Names: _____ Phone: _____

Property Address: _____

Email Address: _____

Realtor, if any: _____ Phone: _____

Attorney, if any: _____ Phone: _____

Buyer:

Names: _____ Phone: _____

Mailing Address: _____

Email Address: _____

Realtor, if any: _____ Phone: _____

Attorney, if any: _____ Phone: _____

Resale Certificate Should Be Sent To:

Name: _____

Agency: _____

Address: _____

Telephone 1: _____ Telephone 2: _____ Fax: _____

Special Requests: _____

Anticipated Closing Date: _____

PLEASE ENCLOSE A COPY OF PURCHASE AND SALES AGREEMENT WITH THIS FORM

The re-sale certificate and required association documents will be produced within ten (10) days of this request, as required by law.

A charge of \$150.00 is due upon completion of the re-sale certificate and should be payable to: *Moseley Associates*. Please mail the check to the address below or drop off payment at our office.

Your signature below indicates your understanding of this charge and your authorization that we produce the documents. Should the documents be required in less than ten (10) days, there may be an additional charge.

Owner's Signature

Date

Please fax: (802) 296-3673, Email: Tobbi@Moseleyassociates.net or mail it to the address below.

P.O. Box 706, White River Junction, Vt 05001
Tel: (802)296-2600/(802)295-9300 • Fax: (802)296-3673

